

18:1 - Elementary Italian

Fall, 2009

Course Supervisor: D. Contrada deborah-contrada@uiowa.edu
MWF 11:30-12:20 and by appt (335-2257), 510 PH

Instructor: _____ Office/ office hours _____ & by appt.

Phone and e-mail: _____

Course Description: The 18:1-2 sequence is an introduction to Italian language and culture, with emphasis on the skills of reading, writing, comprehension and speaking. Class participation is essential. There are daily written and oral assignments. No prior experience is required for 18:1. This course is part of a possible sequence of courses approved for GE: Foreign Language.

STUDENTS ARE RESPONSIBLE FOR ALL INFORMATION ON THIS SHEET.

Required Texts: Lazzarino et al, *Prego! An Invitation to Italian*, 7th ed, McGraw Hill.
Course-Pak for 18:1 Elementary Italian (blue), from Zephyr Copies.

Recommended: *English Grammar for Students of Italian*, Olivia and Hill Press (for those who have never studied a foreign language)
Paul Hofmann, *That Fine Italian Hand*, Henry Holt and Company (as an “alternative” lab assignment)

Prego, *English Grammar* and *That Fine Italian Hand* are available at the University Book Store in the Old Capitol Mall; *Course-Pak* from Zephyr Copies, 124 E. Washington St; *That Fine Italian Hand* is also available on Reserve (3-day loan) in the Main Library.

SYLLABUS

Dates:

August 24–28
August 31 - September 3
September 4
September 1-2, 8-9
September 10–11, 14–17
September 18
September 21–24
September 25, 28–30, October 1
October 2
October 5–9,12
October 13
October 14–16, 19–21
October 21–23, 26–29
October 30
November 2–6, 9
November 10–13, 16–19
November 20
November 30 - December 3
December 4
December 7 - 11

Assignments (Text, Wkbk, Lab):

Capitolo preliminare (0), Capitolo 1
Capitolo 1; Review 0-1
QUIZ (0-1)
Capitolo 2
Capitolo 3; Review 2-3
QUIZ (2-3)
Capitolo 4
Capitolo 5; Review 4-5
QUIZ (4-5)
Review 1-5
MIDTERM EXAM
Capitolo 6
Capitolo 7; Review 6-7
QUIZ (6-7)
Capitolo 8
Capitolo 9; 11:A; Review 8-9, 11:A
QUIZ (8-9)
Capitolo 10, 11:B; Review 10, 11:AB
QUIZ (10, 11:AB)
Review 1-10

FINAL EXAM: Monday, December 14, 7:00 p.m.
The web site for this course is at: <http://icon.uiowa.edu>

1. Class attendance is mandatory. Students with five or more absences may have their course grade lowered, since it is not possible to grade class participation and preparation of absentees. **Lab work is also required.**
2. Grammar and vocabulary are to be studied, and exercises prepared, prior to class meetings. The instructor will assign certain exercises to be handed in and graded. Readings, short compositions and oral presentations may also be assigned. On weeks without a chapter quiz, there will be short vocabulary mini-quizzes.
3. **Please do not skip scheduled weekly tests.** If you are unable to take a test at its scheduled time, you must make arrangements with the instructor to take the test **in advance**. In the event of an unexpected emergency please inform the instructor prior to the time of the exam, or you will not be allowed to make up the missed work.
4. Plus/minus grading will be used. Students are reminded that the College and EPC recommend a very judicious use of the A+ grade, asking that it be used only in extraordinary situations. Final course grade will be based on the following:

50%	=	Quizzes and Midterm
25%	=	Final Exam
25%	=	Class participation, homework, attendance, <u>laboratory</u> (25 pts each)
5. **Obligatory Lab Assignments.** Audio tapes to accompany Prego are available in 120 PH and on-line at the Prego website; computer exercises (“Dasher”) are available in 120 PH and other locations on campus. Students should spend at least two half-hours per week in the labs, one-half hour in each, or as best serves their personal needs. In the course of the semester each student must accumulate 25 lab points toward their final grade.

Laboratory points are normally acquired this way:

1. Audio Lab. For chapters 0-10 of Prego audio tapes (120 PH or Prego website) complete the dictation which is at the end of each chapter. With a pen of a different color, correct your work using the key on the Prego web site. From the Prego website, complete the interactive exercise “In ascolto” (at the end of each chapter) and send the results to your instructor. Each satisfactorily completed dictation or “in ascolto” is worth one-half point (In other words, chapter dictation and “in ascolto” together are worth 1 lab point.)
2. Computer Lab (120 PH): Each half-hour spent working on Dasher is worth one (1) point. Your instructor should automatically receive a print-out of the time you spend working on the Athena exercises (as well as a report on how you scored); nevertheless, you might wish to keep a written record of your own.

For those of you who prefer more challenging or less structured lab alternatives--or if you simply want an occasional change-of-pace assignment, you may also receive laboratory credit in other ways.

- a. Tavola Italiana: Attendance at the weekly Italian Table -- lunchtime on Wednesdays at 12:30 in 315 PH -- is worth one lab point. In order to ensure proper credit for participation at the *Tavola*, give your instructor a written reminder of the date(s) you attended. N.B. Speaking English at the *Tavola* does not count.
- b. Film italiani: Go see an Italian movie at the Bijou, or borrow and watch one from the Main Library. If you hand in a short “review” of the movie (in English) to your instructor you will receive up to two laboratory points. Remember, the movie must be in Italian -- no dubbed films. (Maximum = three films, for a total of six points)
- c. Later in the semester (when you have learned some verbs) other alternative assignments will be made available to you.

Please hand in all lab assignments **weekly on Fridays**. Do NOT attempt to complete all this work during the last week of the semester!

6. Please familiarize yourself with the policies of the College of Liberal Arts concerning student rights and responsibilities that are included as part of this syllabus.
7. Problems? Please do not hesitate to see your instructor or the course supervisor if you have special needs of any kind -- we will do our best to help you.

Supplement to all Italian course syllabi

The College of Liberal Arts and Sciences Policy and Procedures

Students in the College of Liberal Arts and Sciences have both rights and responsibilities. These are explained in detail in the College's Academic Handbook (<http://www.clas.uiowa.edu/students/handbook/>).

- ◆ **Academic Fraud:** Plagiarism and any other activities when students present work that is not their own are academic fraud. Academic fraud is reported to the departmental DEO and to the Associate Dean for Academic Programs and Curriculum. Instructors and DEOs decide on appropriate consequences at the departmental level while the Associate Dean enforces additional consequences at the collegiate level. <http://www.clas.uiowa.edu/students/handbook/x/-2>

The College of Liberal Arts and Sciences considers academic fraud, dishonesty, and cheating serious academic misconduct. All students suffer when academic misconduct takes place. Academic fraud, dishonesty, and cheating disturb the mutual respect that should exist between instructors and students and among students, and can poison the atmosphere of a classroom. Perhaps most seriously, those who commit academic fraud, dishonesty, or cheating are robbed of the educational experiences that are the primary purpose of course work in the College of Liberal Arts and Sciences.

If you are unclear about the proper use and citation of sources, or the details and guidelines for any assignment, you should discuss the assignment and your questions with the instructor in advance. All forms of plagiarism and any other activities that result in a student presenting work that is not really his or her own are considered academic fraud. Academic fraud includes these and other misrepresentations: presentation of ideas from any sources you do not credit; the use of direct quotations without quotation marks and without credit to the source; paraphrasing or translating information and ideas from sources without credit to the source; failure to provide adequate citations for material obtained through electronic research; downloading and submitting work from electronic databases without citation; participation in a group project which presents plagiarized materials; taking credit as part of a group without participating as required in the work of the group; submitting material created/written by someone else as one's own, including purchased term/research papers.

Cheating on examinations and other work also interferes with your own education as well as the education of others in your classes. **If you are unclear about the guidelines for any testing situation or assignment, you should discuss your questions with the instructor in advance.** Academic cheating includes all of the following, and any other activities that give a student an unfair advantage in course work: copying from someone else's exam, homework, or laboratory work; allowing someone to copy or submit your work as his/her own; accepting credit for a group project without doing your share; submitting the same paper in more than one course without the knowledge and approval of the instructors involved; using notes, text messaging, cell phone calls, pre-programmed formulae in calculators, or other materials during a test or exam without authorization; not following the guidelines specified by the instructor for a "take home" test or exam.

Further examples of academic misconduct include: taking materials that do not belong to you (lab tapes or videos, textbooks, materials on reserve in the library), having someone who is NOT your current Italian instructor correct your compositions or do your homework, use of translation programs or software, and letting DASHER minutes add up while you do something other than Athena or Prego drills. (N.B. DASHER also reports a score of 0% to your instructor if you look up the answers before making an effort to complete an exercise by yourself. If your scores are 0% you will not receive credit for the minutes spent on the activity.) Remember also that the Code of Student Life prohibits forgery of University records, documents, or student identification cards.

Plagiarism and cheating will result in a grade of "0" on the assignment or test in question, and may result in course grade reduction, a grade of F or other serious penalties.

- ◆ **Making a Suggestion or a Complaint:** Students with a suggestion or complaint should first visit the instructor, then the course supervisor and the departmental DEO. For French and Italian this is Professor Roland Racevskis, 551 PH, tel 335-3720. Complaints must be made within six months of the incident. <http://www.clas.uiowa.edu/students/handbook/x/ - 2>
- ◆ **Accommodations for Disabilities:** A student seeking academic accommodations should register with Student Disability Services and meet privately with the course instructor to make particular arrangements. For more information, visit this site: www.uiowa.edu/~sds/
- ◆ **Understanding Sexual Harassment:** Sexual harassment subverts the mission of the University and threatens the well-being of students, faculty, and staff. All members of the UI community have a responsibility to uphold this mission and to contribute to a safe environment that enhances learning. Incidents of sexual harassment should be reported immediately. See the UI **Comprehensive Guide on Sexual Harassment** at www.uiowa.edu/~eod/policies/sexual-harassment-guide/index.html for assistance, definitions, and the full University policy.
- ◆ **Classroom and Course Responsibilities:** For each semester hour credit in a course, students should expect to spend two hours per week preparing for class sessions (for example, in a three-credit-hour course, the standard out-of-class preparation is six hours per week). Every student has a responsibility to the rest of the class--and to the instructor--to help create a classroom environment where all may learn. At the most basic level, this means that you will respect the other members of the class and the instructor, and treat them with the courtesy you hope to receive in turn.

The ability to learn is lessened when students engage in inappropriate classroom behavior, distracting others; such behavior is also a violation of the **Code of Student Life** (<http://student-services.uiowa.edu/students/policies/index.php?polid=2a>). When disruptive activity occurs, Instructors may take immediate disciplinary action against students who are physically or verbally disruptive in a class or may refer the matter to the Dean of Students. An instructor who takes immediate action reports in writing to the Dean of Students what disciplinary action was taken.

- ◆ **Administrative Home of the Course:** The College of Liberal Arts and Sciences is the administrative home of this course and governs matters such as the add/drop deadlines, the second-grade-only option, and other related issues. Different colleges may have different policies. Questions may be addressed to 120 Schaeffer Hall or see the Academic Handbook. <http://www.clas.uiowa.edu/students/handbook/>
- ◆ **Reacting Safely to Severe Weather:** In severe weather, the class members should seek appropriate shelter immediately, leaving the classroom if necessary. The class will continue if possible when the event is over. For more information on Hawk Alert and the siren warning system, visit the Public Safety **web site**, <http://www.uiowa.edu/~pubsfty/intlinks.htm>
- ◆ **Electronic Communication** University policy specifies that students are responsible for all official correspondences sent to their standard University of Iowa e-mail address (@uiowa.edu). Students should check this account frequently. (*Operations Manual*, III.15.2. Scroll down to k.11.)
- ◆ **CLAS Final Examination Policies:** Final exams may be offered only during finals week. No exams of any kind are allowed during the last week of classes. Students should not ask their instructor to reschedule a final exam since the College does not permit rescheduling of a final exam once the semester has begun. Questions should be addressed to the Associate Dean for Undergraduate Programs and Curriculum.

UI Flu-Like Illness Policy - August, 2009

Public health authorities have recommended that people with flu-like illnesses stay home and not return to public spaces until 24 hours after they have no fever. In order to prevent the spread of disease, please do not come to class, meet with other groups of students, attend office hours, or contact offices in person while you are ill. Based on this recommendation, you will not be required to report to a doctor or to Student Health to verify a flu-like illness. If you are experiencing flu-like symptoms, please complete an illness-absence form (http://www.registrar.uiowa.edu/forms/H1N1_absence_form.pdf) when you are well enough to do so. Your grade will not be penalized for absences if you are following the recommendations of health authorities.

For more information on FLU-LIKE SYMPTOMS, go to:
<http://www.cdc.gov/h1n1flu/sick.htm>